

**BOARD OF COMMISSIONERS
REGULAR MEETING
MINUTES FOR OCTOBER 11, 2016**

The Board of Commissioners of the City of Raymondville, Texas met in a Regular Session at Raymondville Rural Technology Center, 700 FM 3168, Raymondville, Texas, on Tuesday, October 11, 2016, 5:00 P.M., with the following officials and members present:

Gilberto Gonzales, Mayor
Clifton Smith, Commissioner
Eziquiel Cavazos, Commissioner
Yolanda Alexandre, Commissioner
Chris Tamez, Commissioner
Eleazar Garcia, Jr., City Manager
Delma Garza, Assistant City Secretary
Joel Soto, Public Works Director
William Wepfer, City Attorney

Absent: Uvaldo Zamora, Chief of Police

Mayor Gilberto Gonzales declared a quorum present and called this regular meeting to order.

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was led by Mayor Gilberto Gonzales.

INVOCATION: Invocation was given by Mayor Gilberto Gonzales.

APPROVAL OF THE MINUTES FOR SEPTEMBER 27, 2016

Commissioner Cavazos moved to approve the minutes for September 27, 2016. Commissioner Smith seconded the motion which carried by the following vote:

AYES: Commissioners Smith, Tamez, Cavazos and Mayor Gonzales

NAYS: None

ABSTAINED: None

ABSENT FOR VOTE: Commissioner Alexandre

AUDIENCE

No audience participation at this meeting.

MUNICIPAL JUDGE REPORT

Felecita Gutierrez, Municipal Court Judge, presented to the Board of Commissioners the Municipal Court monthly report for September, 2016. Total collected for September, 2016 was \$16,494.40

Commissioner Smith moved to approve the Municipal Court Report for the month of September, 2016. Commissioner Tamez seconded the motion which carried by the following vote:

AYES: Commissioners Cavazos, Alexandre, Smith, Tamez, and Mayor Gonzales

NAYS: None

ABSTAINED: None

ABSENT FOR VOTE: None

DISCUSSION AND ACTION REGARDING APPROVAL OF ENGINEER'S RECOMMENDATION FOR PUBLIC SAFETY/FIRE HALL RENOVATION PROJECT PHASE II CONSTRUCTION BIDS

Commissioner Cavazos moved to approve the recommendation from Guzman & Munoz Engineering & Surveying. Guzman & Munoz Engineering & Surveying recommends the following award for Phase II:

Castcon Constuction	\$54,510.00	Stone/Plaster/EIFS/ Select Door Frames
Commercial Building Specialties	\$72,975.00	Finishes (Wall & Ceiling), Sitework, Hollow Metal Doors & Frames & Hardware, Toilet Accessories, Fire Extinguishers, Cabinetry
Holmont LLC	\$41,528.00	Insulation/Overhead Garage Doors/Flooring and Title

Commissioner Alexandre seconded the motion which carried by the following vote:

AYES: Commissioners Tamez, Cavazos, Smith, Alexandre and Mayor Gonzales

NAYS: None

ABSTAINED: None

ABSENT FOR VOTE: None

DISCUSSION AND ACTION REGARDING APPROVAL OF ELECTRICAL CONTRACTOR BOND FOR PREMIER ELECTRICAL CONTRACTING

Commissioner Alexandre moved to approve the electrical contractor bond for Premier Electrical Contracting. Commissioner Smith seconded the motion which carried by the following vote:

AYES: Commissioners Cavazos, Smith, Alexandre, Tamez and Mayor Gonzales

NAYS: None

ABSTAINED: None

ABSENT FOR VOTE: None

DISCUSSION AND ACTION REGARDING AUTHORIZATION TO ENTER INTO CONTRACT WITH AMERICAN EXPRESS COMMERCIAL ACCOUNT PROGRAM IN ORDER TO FACILITATE ACCOUNT PAYABLE VENDOR PAYMENTS AND MAXIMIZE SAVINGS

Commissioner Alexandre moved to approve to enter into contract with American Express Commercial Account Program in order to facilitate account payable vendor payments and maximize

savings. Commissioner Tamez seconded the motion which carried by the following vote:

AYES: Commissioners Smith, Tamez, Cavazos, Alexandre and Mayor Gonzales

NAYS: None

ABSTAINED: None

ABSENT FOR VOTE: None

DISCUSSION AND ACTION REGARDING PAY ADJUSTMENT FOR YESENIA HERNANDEZ FOR ADDITIONAL DUTIES AS NEW MUNICIPAL COURT ADMINISTRATOR

Commissioner Alexandre moved to approve the pay adjustment of a \$1,000.00 a year for Yesenia Hernandez for additional duties as new Municipal Court Administrator. Commissioner Smith seconded the motion which carried by the following vote:

AYES: Commissioners Cavazos, Alexandre, Smith, Tamez, and Mayor Gonzales

NAYS: None

ABSTAINED: None

ABSENT FOR VOTE: None

DISCUSSION AND ACTION REGARDING OPENING AND AWARDING OF BIDS ON CITY OF RAYMONDVILLE DEPOSITORY CONTRACTS

Commissioner Cavazos moved to approve to accept the bid and make a recommendation at the next city meeting. Commissioner Tamez seconded the motion which carried by the following vote:

AYES: Commissioners Cavazos, Smith, Alexandre and Mayor Gonzales

NAYS: None

ABSTAINED: None

ABSENT FOR VOTE: None

DISCUSSION AND ACTION REGARDING AUTHORIZATION TO PURCHASE SUPPLIES FOR THE CITY OF RAYMONDVILLE POLICE DEPARTMENT'S ANNUAL SAFE HAVEN EVENT TO BE HELD ON OCTOBER 31, 2016

Commissioner Alexandre moved to approve to purchase supplies for the City of Raymondville Police Department's Annual Safe Haven event to be held on October 31, 2016. Commissioner Smith seconded the motion which carried by the following vote:

AYES: Commissioners Smith, Tamez, Cavazos, Alexandre and Mayor Gonzales

NAYS: None

ABSTAINED: None

ABSENT FOR VOTE: None

DISCUSSION AND ACTION REGARDING APPROVAL OF QUARTERLY INSTALLMENT TO LUPE SERNA FOR OPERATION OF THE MUNICIPAL GOLF COURSE AS PER LEASE AGREEMENT

Commissioner Cavazos moved to approve the quarterly installment to Lupe Serna for operation of the Municipal Golf Course as per lease agreement. Commissioner Smith seconded the motion which carried by the following vote:

AYES: Commissioners Smith, Cavazos, Tamez, Alexandre and Mayor Gonzales

NAYS: None

ABSTAINED: None

ABSENT FOR VOTE: None

APPROVAL OF TRAVEL AND TRAINING FOR CITY OF RAYMONDVILLE EMPLOYEES

Commissioner Alexandre moved to approve the travel and training for City of Raymondville employees.

1. Jackie Herrera and Delma Garza-62nd Annual Vital Statistics Conference-Austin, Texas-December 7-9, 2016
2. Judge Gutierrez-Regional Judge Seminar-Austin, Texas-Nov. 15-17, 2016
3. Andy Chavez-Code Enforcement Course-Brownsville, Texas- Nov. 2nd & 3rd, 2016

DISCUSSION AND ACTION REGARDING APPROVAL OF TAX ASSESSOR'S/COLLECTOR'S REPORT FOR SEPTEMBER, 2016

Eleazar Garcia, Jr., City Manager/Secretary, presented to the Board of Commissioners, for approval, the Tax Assessor/Collector's monthly report for September, 2016.

Commissioner Cavazos moved to approve the monthly Tax Assessor/Collector's report as presented. Commissioner Alexandre seconded the motion which carried by the following vote:

AYES: Commissioners Tamez, Cavazos, Alexandre, Smith, and Mayor Gonzales

NAYS: None

ABSTAINED: None

ABSENT FOR VOTE: None

APPROVAL OF CITY BILLS

Commissioner Cavazos approved and authorize payment of the City's bills as presented. Commissioner Alexandre seconded the motion which carried by the following vote:

AYES: Commissioners Cavazos, Tamez, Smith, Alexandre, and Mayor Gonzales

NAYS: None

ABSTAINED: None

ABSENT FOR VOTE: None

REPORTS

Eleazar Garcia, Jr., City Manager/Secretary, mentioned to the Board of Commissioners that the TML Conference was very informative. Mr. Garcia also reported that the Halloween Safe Haven will be on October 31, 2016.

RAYMONDVILLE POLICE DEPARTMENT

REPORTS

Uvaldo Zamora, Chief of Police, was absent and had no reports.

PUBLIC WORKS DEPARTMENT

REPORTS

Joel Soto, Public Works Director, had no reports.

Andy Chavez, Public Works Supervisor, reported to the Board of Commissioners that CVS will open in two weeks. Mr. Chavez also mentioned that Silver City has opened.

RAYMONDVILLE FIRE CHIEF OSCAR GUTIERREZ

REPORTS

Oscar Gutierrez, Fire Chief, was absent and had no reports.

RAYMONDVILLE ECONOMIC DEVELOPMENT DEPARTMENT

Catalina Ozuna, EDC Executive Director, had no reports.

ADJOURN

There being no further business before the Board of Commissioners of the City of Raymondville, Mayor Gilberto Gonzales declared this regular meeting adjourned.

Gilberto Gonzales, Mayor

ATTEST:

Eleazar Garcia, Jr.
City Manager/Secretary