

**CITY OF RAYMONDVILLE**  
**Request for Qualifications (RFQ) for Municipal Financial Advisor Services**

The City of Raymondville is seeking to enter into a Municipal Financial Advisor services contract with a state-licensed Financial Advisor. The following outlines this request for qualifications.

I. Scope of Work – The Municipal Financial Services contract will encompass all project-related services to the City of Raymondville, including but not limited to the following:

- Financial Services related to an application and related all documentation for closing of the Texas Water Development Board-Clean Water State Revolving Fund-2022
- Other special services.

Please specify actual tasks to be performed under each of these categories. The Texas Water Development Board-Clean Water State Revolving Fund-2022 for the wastewater collection system improvements.

II. Statement of Qualifications - The City of Raymondville is seeking to contract with a competent Municipal Financial Advisor firm, registered and licensed to practice in the State of Texas, that has had experience in the following areas:

- Municipal construction projects including but not limited to wastewater works projects;
- Licensed and in good standing as a Financial Advisor per Texas Law.
- Texas Water Development Board-funded construction projects; and
- Projects located in this general region of the state
- Firm is not debarred or suspended from the Excluded Parties List System (EPLS) of the System for Award Management (SAM) [www.Sam.gov](http://www.Sam.gov) .

As such, please provide within your proposal a list of past local government clients, as well as resumes of all Financial Advisors that will or may be assigned to this project if you receive the Municipal Financial Advisor services contract award.

Also, please provide a copy of your current certificate of insurance for professional liability.

III. Evaluation Criteria - The proposals received will be evaluated and ranked according to the following criteria:

<u>Criteria</u>	<u>Maximum Points</u>
Experience	60
Work Performance	25
Capacity to Perform	<u>15</u>
<b>Total</b>	<b>100</b>

- IV. For this RFQ, Respondent's qualifications will be evaluated and the most qualified Respondent will be selected, subject to negotiation of fair and reasonable compensation.
- For costs of professional services, negotiations must occur after the initial selection of the engineer as price cannot be used as a selection factor. (See 2 CFR 200.320(d)(5) and Texas Government Code § 2254.004)
- V. **Deadline for Submission** - The proposals received will be received no later than 4:00 PM on Monday December 6, 2021 at the following address:

City of Raymondville  
Eleazar Garcia, Jr.-City Manager  
142 South 7<sup>th</sup> Street  
Raymondville, Texas 78580