

**RAYMONDVILLE TOURIST CENTER**  
**501 South 7<sup>th</sup> Street**  
**Raymondville, Texas 78580**  
**RENTAL AGREEMENT**

***Contact Information***

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Company/Organization/Group/Family

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Contact Person Name

Daytime Phone

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Evening/Mobile Phone

Email Address

***Event Information***

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Event Title

Type of Event

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Date of Event

Day of Week

Event Time (Start/Finish)

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Set Up Time & Date

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Estimated Number Of Attendees

Will alcohol be present? (Y/N)

***IF ALCOHOL IS TO BE PRESENT, RENTER IS SOLEY RESPONSIBLE FOR PROVIDING A CERTIFIED PEACE OFFICER AS SECURITY FOR THE EVENT. FAILURE TO COMPLY, WILL DEFAULT THIS CONTRACT AND THE EVENT MAY BE INTURRUPTED.***

***Venue Rental Fee***

\$500 - Venue Rental

\$150 - Non-refundable deposit is required.

\$650.00 Total

**For additional information please contact Martha Cervantes or Heather Perez at City Hall, 956-689-2443**

**Balance is due 30 days prior to the event. Failure will result on the date being released.**

**Payment Information**

Forms of payment accepted: cash or debit card.  
Payable to the order of the CITY OF RAYMONDVILLE.  
Please submit payment to:

City Hall  
142 S. 7<sup>th</sup> St  
Raymondville, Tx 78580  
(956) 689-2443

An access key to the Northside door of the Raymondville Tourist Center will be made available to renter same day on the date of the event, once payment receipt is submitted to:

City Hall-Permits Department  
142 South 7<sup>th</sup> Street  
Raymondville, Tx 78580  
(956) 689-2443

Access key will be returned to City Hall on the first business day after the event or upon request.

**Failure to return the access key on time will result in a late fee of \$50 dollars per day.**

RENTER AGREES TO INDEMNIFY, DEFEND AND HOLD THE CITY OF RAYMONDVILLE HARMLESS FROM ANY INJURY OCCURRING IN ANY PORTION OF THE PREMISES. AS WELL AS ANY RESULTING OR RELATED CLAIMS, ACTIONS, LOSS, LIABILITY OR REASONABLE EXPENSES; INCLUDING ATTORNEY’S FEES, COURT COSTS AND ANY OTHER FEES.

RENTER ASSUMES RESPONSIBILTY FOR ACCESS KEY TO PREMISES AND ITS RETURN.

RENTER WILL BE RESPONSIBLE FOR ANY AND ALL DAMAGES INCURRED TO THE PREMISES AFTER RECEIPT OF ACCESS KEY IS ISSUED, AND UNTIL THE KEY IS RETURNED.

Signature of Renter: \_\_\_\_\_ Date: \_\_\_\_\_

City Hall Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_